

Digital Functional Skills | Level 1 | Dog Food Research and Email Task | Mark Scheme

Task	Evidence	Mark (s)
1	Screenshot shows search criteria e.g. The Dogs Trust toxic food advice	1
	Website address (www.)dogstrust.org.uk/dog-advice/health-wellbeing/at-home/toxic-foods	1
2	Screenshot shows automated signature created Signature Settings containing 'Best wishes' and name. Ignore spelling, capitalisation and punctuation	1
3	Screenshot shows email address steve@pearson.service (correct spelling, ignore case) (1)	1
	Subject line e.g., toxic food for dogs, website (1)	1
	Greeting e.g., Dear Steve, Hello Steve and close e.g. Best wishes (candidate name), Kind regards (candidate name) (1)	1
	Message includes website address (1)	1
	Ignore spelling, capitalisation and punctuation	
Total Marks For Task		7